

Information for Ph.D. Students 2024/2025

- Ph.D. studies information
 - Charles University (CU) - <https://phd.cuni.cz>
 - general info, calendar of events and courses for Ph.D. students
 - Dept. of Organic Chemistry - <https://orgchem.natur.cuni.cz/graduates>
 - if something is missing or obsolete – please write me
 - jindrich.jindrich@natur.cuni.cz (Head of the subject-area board)
 - all answers of general interest will be there
- Ph.D. students obligations
 - attend Ph.D. seminars (organizers – Jiří Míšek, Matthew Zagorey)
 - present your results at the seminars
 - follow your study plan
 - (failing to pass an exam in time can lead to the evaluation grade B)

Deadlines for State Exams and Submitting Ph.D. theses

- <https://orgchem.natur.cuni.cz/phd-deadlines>
 - the end of October (for the end of January term)
 - the end of February (for the end of May term)
 - the end of May (for the end of September term)

Requirements for individual study plan

- Your supervisor should submit your ISP in SIS by 15. 10. 2024
- Pass a certified examination in English (e.g., FCE, TOEFL) before submitting the application for the state doctoral examination.
- Pass at least three specialized examinations in subjects thematically related to the dissertation work. The supervisor is consulted to select subjects, **which may not be exactly the same subjects already completed in previous levels of study.**
- Systematically work on the dissertation.
- **Regularly attend seminars** of the organic chemistry department, where the current doctoral work of all doctoral students is presented and actively, generally once a year, present the progress of his/her own dissertation work.

Requirements for individual study plan ...

- Participation is also expected in the series of lectures titled **Quo Vadis Chemistry**, at least in the lectures organized by our Department.
- Full-time doctoral students take part in the **teaching activities** of the faculty, e.g., by leading exercises, seminars, labs, etc.
- Active participation at least once (verbal presentation or poster) at a **conference with international participation**.
- At the appointed time submit the complete **doctoral dissertation** (not a set of publications with brief commentary).

Requirements for individual study plan ...

- Requirements for publication activity of doctorands
 - At least **two articles** published or accepted for publication in a professional peer-reviewed journal with **IF ≥ 2 (with affiliation to Charles University)**
 - **OR** one publication published or accepted for publication in a professional peer-reviewed journal with **IF ≥ 4**
 - The student is the **first author**
 - If this condition is not met, the subject-area board will decide by internal vote if the dissertation could be accepted (after reading a written explanation from the supervisor)

Current Recommendations

- Apply for a stipend for your publications
 - publications with the affiliation to our Department
 - published: 1. 11.2024 – 31. 10. 2025 (in other years in similar periods)
 - by email to our department secretary with a list of publications (including DOI)
 - deadline 31. 10. 2025
- Use your faculty email address for official emails, posters, presentations:
 - FIRSTNAME.LASTNAME@natur.cuni.cz

Current Recommendations ...

- Online Safety and Ethics training
 - Mandatory for all department students and employees
 - Moodle course: <https://dl2.cuni.cz/course/view.php?id=1414>
 - Deadline for passing the test - 15. 10. 2024
 - To access to course use SIS credentials
 - login: UKCO (UKCO – 8 digits number on your student id) or LOGIN (see below)
 - password: the CAS password
 - To access the videos use faculty email credentials
 - login: LOGIN@natur.cuni.cz, where the LOGIN is your faculty login specified in your SIS profile in the “Login:” line
 - password: again the CAS passwords - same for SIS and email accounts

Thank you

(also for passing the Safety test)